



Skills for Life Quality Initiative

Supporting the Voluntary and Community Sector: Skills for Life Quality Initiative

MONDAY 21 MARCH 2005

The day will be devoted to the support and development needs of this key part of the sector as organisations develop their responses to the Government's Skills for Life policy.

The day will be an opportunity to identify best practice as delegates discuss their successes, their frustrations and their ambitions.

The day will be delivered and facilitated by Patrick McKinley and Chris Frost

PROGRAMME

9.00: Registration and Coffee

9.30: Welcome and Introduction

9.45: **Recognising the role of the Voluntary and Community Sector**

To include:

- The opportunities to engage with the hardest to
- The need to recognise the differences in method
- The potential for this part of the sector

10:15: **Best Practice in the sector**

To include some successful case studies and discussion

11.00: **Coffee**

11.15: **Creating fitness for purpose**

To include how such things as Learning Plans, Quality Assurance and Accreditation can be applied appropriately

12.00: **Questions and Answers**

An opportunity to identify the key issues so far

12.45: **Lunch**

1.30: **Developing a Skills for Life Strategy**

To include some group work activity and feedback

2.45: **Agreeing the next steps**

Summarising the key points of the day and providing the opportunity for the facilitators to construct an informed statement as to the future needs of the sector in the NW.

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3.30: **End of the day** – Tea and depart

Learning and Skills Council Skills for Life Quality initiative
Professional Training and Development Programme for Leaders and Managers in the
Voluntary/Community Sector

1.1 **Booking form**

Please complete in BLOCK CAPITALS with blue/black biro
❖ (These sections must be completed)

- ❖ Title (Mr/Mrs/Ms/Other):
- ❖ Name:
- ❖ Job Title:
- ❖ Organisation Name:
- ❖ Organisation Address:

If you have an alternative correspondence address, please state the address below:

Local LSC:

- ❖ Telephone No:

Fax No:

- ❖ Email:

Dietary or disability requirements:.....

If you would like to participate in the programme please complete the attached booking form and return it to:

Simon Bell – sbell@cfbt.com or fax it to 0118 953 0494

Alternatively you can post the form back to:

Simon Bell
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